

LINEMAN TRAINEE

Tri-County Electric Cooperative, Inc.

POSITION OBJECTIVE:

The Lineman Trainee is an entry-level position in the line of progression for Lineman. The Lineman Trainee performs various labor functions at the work site to assist the crew members. The Lineman Trainee is expected to learn the Lineman job through on-the-job training as well as through classroom-type training provided by the Cooperative. The Lineman Trainee demonstrates competencies through assessment and/or job evaluation in order to progress to Lineman classifications.

2 DUTIES AND RESPONSIBILITIES:

- (a) Carry out in a safe, economical, and efficient manner oral and written instructions as a helper to Linemen on construction and maintenance work, and, drive trucks, dig holes, trim trees, and perform other jobs as assigned.
- (b) Gain knowledge of the service territory in order to perform job more efficiently and to qualify for advancement: become familiar with Cooperative distribution and transmission system and learn how to read a system map.
- (c) Assist in the proper use and care of all tools and equipment, and report in writing to the Crew Leader any equipment working improperly or in need of repair.
- (d) Must be able to drive equipment and maintain a current driver's license applicable to class of vehicle to be driven and must have a thorough knowledge of applicable traffic laws and rules governing safe driving practices. Must operate and maintain vehicle(s) in a safe and efficient manner, practicing good housekeeping with said vehicle(s) and associated equipment as assigned.
- (e) Understand and personally perform all duties in accordance with applicable safety and policy manuals, as well as report to Supervisor(s) hazardous conditions and needed maintenance in field or office, such as checking for trees in line, rotten poles, etc.
- (f) Maintain, in an accurate and prompt manner, required oral and/or written reports.
- (g) Conduct oneself in such a manner as to contribute a better understanding of the Cooperative when in contact with members, or the public, as well as maintain a harmonious relationship with all Cooperative personnel. Promote good will and good public relations through any contact with member/consumers and the public in general.
- (h) Responsible for tools and material assigned to the vehicle on which he is working as well as the general good housekeeping of vehicles.
- (i) Loads and unloads line construction material on trucks, trailers and in warehouse.
- (j) May dig holes, erect poles and send tools and/or materials up to linemen by means of a hand line.
- (k) Maintains daily e-time record.
- (l) Observes Lineman work on pole and anticipates Lineman's needs for material and tools

- (m) Assists Linemen in preparing materials for use at the work site -- performs tasks as assigned by the Crew Leader.
- (n) Performs manual labor type tasks as assigned by crew foreman such as cleaning truck, loading material, digging ditches, tamping, cutting brush, and moving materials.
- (o) Learns to safely operate digger derrick, bucket truck, trencher, back hoe, etc.
- (p) Trains for Lineman position by learning, on-the-job, skills related to line work.
- (q) Follows Cooperative, NEC, RUS, OSHA, and state and other regulatory agency safety procedures and rules in the performance of all work.
- (r) Assists Linemen in equipment maintenance duties.
- (s) Maintains vigilance for safety hazards.
- (t) Participates in safety meetings, training programs and annual meeting as required.
- (u) Participates in annual training for necessary certifications such as, but not limited to Pole Top Rescue, CPR, Hazardous Materials, Etc.
- (v) This list of duties and responsibilities is not intended to be all-inclusive and can be expanded to include other duties or responsibilities that management deems necessary.

3 KNOWLEDGE, SKILLS AND ABILITIES:

- (a) High school diploma or equivalent required.
- (b) Must possess an entry-level working knowledge of the construction, operations, and maintenance of electric distribution lines, both overhead and underground; RUS Construction specifications and a portion of the National Electric Safety Code.
- (c) Must have sound knowledge of the proper and safe use of the tools and equipment used in line construction and maintenance of both energized and de-energized lines.
- (d) Must have a thorough knowledge of first aid and CPR.
- (e) Must be able to become skilled in underground and overhead line operation, in pole climbing, in operation of line construction equipment and in using line worker tools while working on the ground, on a pole and from a bucket truck.
- (f) Must be able to become skilled in proper and safe use of working with live conductors of voltages from 0 to 25 kV.
- (g) Must be able to become skilled in all work required in connection with the installation of materials, apparatus, and equipment used in the construction and maintenance of electric distribution lines.
- (h) Must have a Class A Commercial Driver's license or be able to obtain one within 90 days of employment.
- (i) Must be fluent in basic computer functions.

4 PHYSICAL AND ENVIRONMENTAL REQUIREMENTS:

Heavy work requiring exertion of up to 100 pounds of force occasionally and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects. Lifting and carrying of 10 to 50 pounds occasionally. Total body weight, including Personal Protective Equipment and necessary tools, shall not exceed maximum capacity imprinted on

Bucket of vehicle in use (assigned or unassigned). Reaching and lifting overhead is required. Job requires standing, crawling, climbing, bending, pulling and reaching majority of the time. Annual training for Pole Top Rescue, CPR, and other applicable physical certifications is required. Majority of time spent outside. Exposure to varying temperature conditions including cold below 32 degrees and heat above 100 degrees and at times severe weather conditions. Includes exposure to mechanical, electrical, burns, confined space, radiant heat, work at heights and operating machinery hazards. Some exposure to odors, gases, dust and dirt. Safety equipment required. Requires ability to weigh and measure. Overtime required. Must be available for work after normal office hours.

5 REPORTS TO:

Crew Leader

6 SUPERVISORY RESPONSIBILITIES:

This position has no supervisory responsibilities.